

Job Title: Production Supervisor

Department: Manufacturing

Reports: Operations Manager

Education: High School diploma or equivalent

Experience: Minimum 5 years in related trade

Summary:

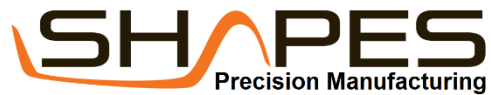
Production supervisor reports to the Operation Manager but will interact with all required functions necessary to provide the shop floor with resources required to meet goals in the areas of safety, quality, delivery, and cost.

Duties and Responsibilities:

- Ensure all members of the team are aware of safety policies to provide a safe workplace for our employees
- Ensures production is completed with established safety, quality and production standards.
- Support root cause and corrective action for all non-conforming material internal manufactured.
- Ensures accountability to policies, procedures, promise dates and data integrity is maintained.
- Oversee the day to day shop schedule
- Work closely with other departments to ensure on time delivery
- Prioritize work as communicated by the Operations Manager and Planning Department
- Satisfies internal and external customer and supplier needs
- Manage the employee daily schedules, shop clocking's, time clocking's, Efficiencies and reconcile each week
- Assure daily maintenance activities are being performed on all machines
- Work with Maintenance to resolve equipment problems.
- Maintain work area in accordance with 5S system
- Work with all departments to develop good fabrication method to maintain productivity and quality
- Work with the team to determine the required fixtures and tooling for production
- Evaluate and review employees in the department
- Train employees with equipment and documentation
- Demonstrates accountability.

Experience and Skills Required:

- 10 years of manufacturing experience, preferably in the aerospace / defense industry
- 5 plus years of Manufacture supervisory experience required.
- Must demonstrate people management skills.
- VSM (Value Stream Mapping) experience of production hardware is a must



- 5S experience is required.
- Machining, Painting, Sheet Metal, and Welding skills beneficial
- Effective in dealing with multiple priorities and simultaneous projects
- Basic math and analytical skills
- Must be able to read blue prints and have knowledge of GD&T
- Must be able to understand customer specifications and AS9100 specifications
- Demonstrate good written and verbal communication skills
- Demonstrated experience in a demanding fast pace environment
- Problem solving, leadership, communication, and decision-making skills
- Computer and software proficiency including MS Office applications
- Working knowledge with ERP systems, IFS a plus

Job Conditions:

- Factory environment. Must be able to lift to 50 lbs.
- Occasional work outside normal business hours
- Necessary time commitment to achieve mission
- Travel as required, customer/vendor visits, seminars, conferences, etc.